**New York State Department of Health Office of Health Insurance Programs**

**Medicaid Transportation Management Long Island Region and Western NY Region**

**RFP #17965**

**AMENDMENT #1**
**June 24, 2019**

The following are official modifications, which are hereby incorporated into the New York State Department of Health, Office of Health Insurance Programs, Medicaid Transportation Management, Long Island Region and Western NY Region Request for Proposals (RFP) #17965, issued May 23, 2019. The information contained in this amendment prevails over the original RFP language. For all amendments below, deleted language appears in strikethrough ("~~xxx~~") and added language appears in underline ("xxx").

**1.   6.2 Technical Proposal**

6.2.E.9 Processing Payments to Enrollees for Incurred Transportation Expenses, a:

    a. Describe the process for educating enrollees on travel related expenses that can be reimbursed under the Medicaid program due to long distance/overnight travel, etc., and the system that will be developed to recover receipts and to reimburse the enrollee for travel expenses as outlined in Section ~~4.1.10~~ 4.1.9. Include a process for accountability and reporting these expenses to the DOH. Response should include a sample monthly report including the type of information that is to be reported.

**2.   8.3 Technical Evaluation**

The evaluation process will be conducted in a comprehensive and impartial manner. A Technical Evaluation Committee comprised of program staff of DOH will review and evaluate all proposals. Each region will be evaluated separately.

Proposals will undergo a preliminary evaluation to verify Minimum Qualifications to Propose (Section 3.0).

The Technical Evaluation Committee members will independently score each Technical Proposal that meets the submission requirements of this RFP. The individual Committee Member scores will be averaged to calculate the Technical Score for each responsive bidder.

The Technical Proposals will be scored based on a maximum technical score of 75 points. The maximum technical score will be allocated to the proposal with the highest averaged Technical Score. All other responsive proposals will receive a proportionate score based on the relation of their Technical Proposal to the proposals with the highest average Technical Score, using this formula:

    $C = $ ~~(A/B)\* 75%~~ $(B/A)*75$
    A is Averaged Total Score of highest scoring technical proposal;
    B is Averaged Total Score of technical proposal being scored; and
    C is the Technical score.
The technical evaluation is **75% (up to 75 points)** of the final score.

All other terms and conditions remain the same.