

**New York State Department of Health
Disproportionate Share Hospital (DSH) Audits
RFP #: 17636**

Questions and Answers Posted 6/21/2018

Question #	Corresponding RFP Section	Bidder's Question	Answer
1.	Section 4.1.1.B: Audit Responsibilities/Deliverables (Page 46 of RFP)	<p>Per the RFP, the first year for the DSH audit to be completed is the year 2016. Has the Department of Health had a DSH audit completed before? If the answer is yes, please address the following questions below:</p> <ul style="list-style-type: none"> i. Is there a copy of the complete prior year report available that you can provide? ii. If there were findings identified in the prior year, have they been resolved? iii. Can you disclose the prior year audit fee? iv. Lastly, is audit work to be completed on-site at the Department of Health offices or off-site? 	<p>Yes.</p> <p>Response to Questions i. through iii: This information may be available through the Freedom of Information Law (FOIL) process. Information for submitting FOIL requests can be found at: https://www.health.ny.gov/regulations/foil/howto.htm.</p> <p>Response to Question iv: The audit work will be completed off-site. However, the Contractor is expected to attend one (1) in person meeting per month in Albany, New York.</p>
2.	Section 4.1.2.B: Consulting Services (Page 8 of RFP)	Do the consulting services described in section 4.1.2.B of the RFP include other Medicaid analyses and reviews?	No. The consulting services will only include DSH analyses and reviews.
3.	Attachment C: Cost Proposal (Page 36 of RFP)	Can additional titles/experience levels be included within the Cost Proposal (Attachment C), in addition to the three levels DOH included (partner/principal, manager, associate)?	No, additional titles/experience levels cannot be included in the Cost Proposal and are not applicable to this RFP. Please see Section 6.3: Cost Proposal of the RFP.
4.	Attachment E: Department of Health Security Requirements (Page 42 of RFP)	In regards to ATTACHMENT E DEPARTMENT OF HEALTH SECURITY REQUIREMENTS, many of the documents provided and/or the policies within the documents do not appear to be applicable to the services to be performed. Please confirm that the Department will work with the successful vendor to determine the applicable requirements.	The security plan should describe security and compliance with all of the policies and standards.
5.	Attachment 8: DOH Agreement, Subsection IV.	i. Item 3. Certificates of Insurance/Notices. In the second paragraph, first sentence, delete "materially changed" and delete the last sentence.	As part of Attachment 7 , Bidder's Certified Statements, bidders are required to certify that they accept the contract terms and conditions as

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	Contract Insurance Requirements, Subsection B: Conditions Applicable to Insurance (Page 6 of Attachment)	<ul style="list-style-type: none"> ii. Item 4. Primary Coverage. In the first sentence, after "coverage" insert "only if the Contractor is the sole cause of the loss". iii. Item 6. Delete the first sentence. 	set forth in the RFP. NYSDOH reserves the right to negotiate terms of the contract that are non-material in nature with the contract awardee, within the scope of the RFP and in the best interests of New York State. Nonetheless, bidders must be fully prepared to accept all of the terms and conditions as set forth in the RFP without modification should NYSDOH determine that that constitutes the best interests of New York State.
6.	Attachment 8: DOH Agreement, Subsection IV. Contract Insurance Requirements, Subsection C: Specific Coverages and Limits (Page 8 of Attachment)	<ul style="list-style-type: none"> i. Item 3. Commercial General Liability <ul style="list-style-type: none"> 1. Under Coverage shall include, if applicable, the following: it item b, delete "subcontractors" and item j in its entirety. 2. In the third to last paragraph, delete the last sentence. 3. In the last paragraph, add the following at the end of the first sentence: "only if the Contractor is the sole cause of the loss" and delete the last sentence. ii. Item 4. Commercial Automobile Liability In the second sentence delete "and shall name the State of New York as additional insured". 	As part of Attachment 7 , Bidder's Certified Statements, bidders are required to certify that they accept the contract terms and conditions as set forth in the RFP. NYSDOH reserves the right to negotiate terms of the contract that are non-material in nature with the contract awardee, within the scope of the RFP and in the best interests of New York State. Nonetheless, bidders must be fully prepared to accept all of the terms and conditions as set forth in the RFP without modification should NYSDOH determine that that constitutes the best interests of New York State.
7.	Attachment 8: DOH Agreement, Subsection VIII. Subcontracting (Page 11 of Attachment)	In subsection D, delete the second sentence.	As part of Attachment 7 , Bidder's Certified Statements, bidders are required to certify that they accept the contract terms and conditions as set forth in the RFP. NYSDOH reserves the right to negotiate terms of the contract that are non-material in nature with the contract awardee, within the scope of the RFP and in the best interests of New York State. Nonetheless, bidders must be fully prepared to accept all of the terms and conditions as set forth in the RFP without modification should NYSDOH determine that that constitutes the best interests of New York State.
8.	Attachment 8: DOH Agreement,	i. Item 1. In the first sentence, replace "Any materials, articles, papers, etc." with "All"	As part of Attachment 7 , Bidder's Certified Statements, bidders are required to certify that

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	Subsection IX. General Specifications, Subsection E: Ownership Clauses (Page 8 of Attachment)	ii. Item 4. In the first sentence, replace "reports, data sheets, documents, etc." with "Deliverables".	they accept the contract terms and conditions as set forth in the RFP. NYSDOH reserves the right to negotiate terms of the contract that are non-material in nature with the contract awardee, within the scope of the RFP and in the best interests of New York State. Nonetheless, bidders must be fully prepared to accept all of the terms and conditions as set forth in the RFP without modification should NYSDOH determine that that constitutes the best interests of New York State.