

DSS-4357EL

WGIUPD

GENERAL INFORMATION SYSTEM

03/22/01

DIVISION: Office of Medicaid Management

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GIS 01 MA/010

TO: All Local District Commissioners, Medicaid Directors

FROM: Betty Rice, Director
Division of Consumer & Local District Relations

SUBJECT: How to Reorder the Growing Up Healthy Application
(DOH-4133)

EFFECTIVE DATE: Immediately

CONTACT PERSON: Local District Liaison at (518) 474-9130 or
New York City (212) 268-6855

The purpose of this GIS is to advise districts of the correct procedure to reorder the new joint "Growing Up Healthy" application for Child Health Plus A and B and WIC, the DOH-4133.

The previous version of this application, the DSS-2921-P, was reordered through the warehouse of the Office of Temporary and Disability Assistance. The DOH-4133 may be reordered through any of the following means:

1. by mail, with the request addressed to:

New York State Dept. of Health
11 Fourth Avenue
Rensselaer, N.Y. 12144
Distribution Center

2. by fax to: (518) 465-0432.

3. by e-mail to: b0019w@albnydh2.health.state.ny.us.

Quantities ordered should be at least 500. Generally, an order would consist, in equal numbers, of:

DOH-4133-Growing Up Healthy application
DOH-4133I-Fact Sheet and Instructions
DOH-0569-Supplement (of page 1, in case there are more than
four children on the application).

Local districts were sent an initial supply of these forms in July, 2000.

Please allow seven to eight weeks between submission of an order, and delivery.