## HOW TO FILL OUT THE "MEDICARE SAVINGS PROGRAM APPLICATION"

- 1. Print your full name and phone number (including the area code) and your address.
- List your full name and the name of your spouse if you have one. Also list any children under 18 years of age who live with you. If you have more than one child under 18, you may use a separate sheet of paper to list them. To find your Race/Ethnic code, look in the section called "Race/Ethnic affiliation codes".
- 3. Answer the following six "Yes" or "No" questions.
  - Indicate if you and/or your spouse are United States citizens or have satisfactory immigration status and sign the appropriate lines.
  - You may request reimbursement for your part B premiums for the three months prior to the month of application. For the Qualified Individual -1 and Qualified Individual -2 programs, this three month period can be no earlier than January 1, of the current calendar year.
- 4. If you are applying for the Specified Low Income Medicare Beneficiary Program, list all of the resources that are available to you and your spouse. List the amount of cash on hand, and the balances in your checking, savings, and other bank accounts in the appropriate boxes.
  - If you are applying for the Qualified Individual 1 or the Qualified Individual -2 program, you do not need to list your resources.
- 5. Answer each of the four "Yes" or "No" questions.
- 6. List all income which you, your spouse, or your child under 18 receives or expects to receive. Include all kinds of income, including, but not limited to, salary, wages, pension, Social Security, severance pay, rental, or business income, etc. List employers, the gross amount of income before taxes (use net income for business income), and how often you, your spouse or child under age 18 is paid.
- 7. Check the box to show whether you want to receive a notice of decision on your application in English only, or Spanish and English.
- 8. Turn the application over and carefully read all the information on the reverse side; then sign and date the application.