

WGIUPD

GENERAL INFORMATION SYSTEM

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DIVISION: Office of Medicaid Management

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TO: Local District Commissioners, Medicaid Directors

FROM: Judy Arnold, Director, Division of Eligibility and Enrollment
Office of Health Insurance Programs

SUBJECT: Revised Desk Guide:
Key to I-766/I-688B Employment Authorization Documents (EADs)

EFFECTIVE DATE: Immediately

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The purpose of this General Information System (GIS) message is to provide a revised desk guide based on recent changes in employment authorization coding and policy instituted by the United States Citizenship and Immigration Services (USCIS).

The attached desk guide, "Key to I-766/I-688B, Employment Authorization Documents (EADs)", defines certain codes on the USCIS Employment Authorization Documents. The codes indicate the provision of the law related to the individual's status. The desk guide contains the most commonly found codes on the EADs; however, the list is not all-inclusive. The list includes codes for the purpose of aiding the worker in determining eligibility for Medicaid and Family Health Plus.

Note: The U.S. Citizenship and Immigration Services (USCIS) recently announced that it is extending the validity of initial work authorization documents for refugees. The initial document will be good for two years upon admission to the United States. Previously, the Employment Authorization Document (EAD) expired after one year. The USCIS policy change ensures consistency in the validity periods for initial EADs issued to both refugees and asylees (USCIS has been issuing two-year initial EADs to asylees since 2006).

Please replace all previous versions, including the desk guide in the reference materials attached to 04 OMM/ADM-7 (Attachment D-3), with the attached desk guide dated 09/09/08.