

TO: Local District Commissioners, Medicaid Directors

FROM: Judith Arnold, Director
Division of Eligibility and Marketplace Integration

SUBJECT: Revised Desk Guide: "Documentation Guide to Citizenship and Immigrant Eligibility for Health Coverage in New York State"

ATTACHMENT: Most Common U. S. Citizenship and Immigration Services (USCIS) Documents (Forms)

EFFECTIVE DATE: Immediately

CONTACT PERSON: Local District Support Unit
Upstate (518) 474-8887 NYC (212) 417-4500

The purpose of this General Information System (GIS) message is to provide local departments of social services with a revised page 12, to the "Documentation Guide to Citizenship and Immigrant Eligibility for Health Coverage in New York State" (OHIP-0046). The Documentation Guide was last issued as an attachment to GIS 08 MA/009.

Page 12 of the Documentation Guide was revised to include a notation to remind local districts to review the language in a non-citizen consumer's I-797 "Notice of Action" when determining eligibility for health insurance coverage. Specifically, the I-797 alone, may not indicate an immigration status. It is important to refer to the different immigration categories in the 2008 Documentation Guide to determine what additional documents, if any, must accompany a consumer's I-797. Failure to determine the correct immigration status may result in a consumer being assigned to a federally participating category inappropriately.

Effective immediately, local districts must replace page 12 of the Documentation Guide (dated 03/03/2008) with the attached revised page 12 (dated 11/23/2018). The revised page includes an updated list of the "Most Common U.S. Citizenship and Immigration Services (USCIS) Documents (Forms)." All other pages of the Documentation Guide remain in effect.

Please direct any questions to your Local District Support Liaison.