

TO: Local District Commissioners, Medicaid Directors

FROM: Lisa Sbrana, Director
Division of Eligibility and Marketplace Integration

SUBJECT: Procedural Change for Incarcerates who Appear on the WMS WINR5612
(Prisoner Closing Case Eligibility) Report with Exception Code "F" (Cases that
Error for Other Reasons)

EFFECTIVE DATE: Immediately

CONTACT PERSON: Local District Support Unit
Upstate (518) 474-8887 NYC (212) 417-4500

The purpose of this General Information System (GIS) is to inform upstate local departments of social services (LDSS) of a change in procedure when the district is notified of an active Medicaid recipient's incarceration in a New York State or local correctional facility through the existing monthly WMS WINR5612 (Prisoners Closing Case Eligibility) Report.

Currently, districts are responsible for timely manual processing of cases on the WINR5612 identified as exceptioned from the automated process by suspending or discontinuing Medicaid coverage, as appropriate.

Effective January 11, 2021, the New York State Department of Health assumed responsibility for manual processing of cases that appear on the monthly WMS WINR5612 Report with Exception Code "F" (Cases that Error for Other Reasons). Districts continue to be responsible for manual processing of cases that appear on the WMS WINR5612 Report with any exception code other than "F" upon receipt.

Please direct any questions regarding this GIS message to your upstate local district support liaison.