

DSS-4357EL

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GENERAL INFORMATION SYSTEM

02/16/99

DIVISION: Office of Medicaid Management

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TO: Medicaid Directors, IM Directors, Forms Coordinators, Staff
Development Coordinators

FROM: Betty Rice, Director, Division of Consumer and Local District
Relations, Office of Medicaid Management

SUBJECT: LDSS-4148E: Supplement to Client Information Books DSS-
4148A, 4148B, and 4148C

EFFECTIVE DATE: Immediately

CONTACT PERSON: Beth Babcock, Division of Consumer and Local Relations
at (518)473-5459

The purpose of this release is to introduce a supplement LDSS-4148E: New Information About Medical Assistance (MEDICAID) that must be given to all Medicaid clients, with the Client Information Books, DSS-4148A, DSS-4148B, and DSS-4148C.

In 1990, the following books were developed and mandated to assist local department of social services (LDSSs) in providing applicants/recipients (A/Rs) with social services program information:

DSS-4148A (Book 1) "What You Should Know About Your Rights And Responsibilities (When Applying For or Receiving Social Services)"

DSS-4148B (Book 2) "What You Should Know About Social Services Programs"

DSS-4148C (Book 3) "What You Should Know If You Have An Emergency"

Due to Welfare Reform changes, some of the information contained in these books is now incorrect, and there is additional information which should be contained in the books. Until the Client Information Books can be printed with the revised information, the LDSS-4148E must be given out with the current books.

Copies of this supplement are being dropped shipped to LDSSs. LDSSs must begin immediately to distribute the printed supplement with the Client Information Books, as outlined in 91 INF-60.

A Spanish version of this supplement is currently not available. New York City Human Resources Administration will automatically receive a supply of the Spanish version when it is available. Other districts will be advised when the Spanish version is available for ordering.

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Future requests for the LDSS-4148E or its Spanish version should be submitted on Form OTDA - 876 (Rev. 6/98): "Request for Forms or Publications", and should be sent to:

Office of Temporary and Disability Assistance
Bureau of Forms and Print Management
P.O. Box 1990
Albany, New York 12201

Questions concerning ordering forms should be directed to the Bureau of Forms and Print Management by calling 1-800-343-8859, ext. 4-2702.